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**Monthly Board Meeting Minutes | Wednesday, February 16<sup>th</sup> 2022 | 11:30 p.m. – 1:00 p.m.**

**MEETING WAS HELD:**

KIPP OKC College Prep  
8400 N. Robinson Ave, Room D109  
Oklahoma City, OK 73114

Gary called the meeting to order at 11:35am.

Board members present: Gary Jones, Davis Hudiburg, Zack Skinner, Tyler Tokarczyk, Danne Johnson, Rep. Ajay Pittman.

There were no guests signed up for public comment.

Social Studies teacher and Spelling Bee sponsor Mr. Duplissis was present the Spelling Bee winners with certificates.

Gary said there would be a need for executive session. Davis moved to enter executive session and Rep. Pittman seconded. All were in favor and the motion passed.

There was no action taken during executive session. Davis moved to exit executive session and Rep. Pittman seconded. All were in favor and the motion passed.

Gary and Darius presented the consent agenda. The open transfer policy was removed because it was approved in December and no action was needed. Zack moved to accept the consent agenda and Tyler seconded. All were in favor and the motion passed.

Zack gave the Finance Committee report and presented the financials. He said that the committee and staff are rebuilding a cash flow analysis that is informative and functional. Darius and Gary reported that the SDE had an issue regarding coding but our consultant Steve Huff was confident it was being resolved or had already been resolved. Redbud Fund funding was received and would be about \$370 per student. Zack moved to approve the November and December financial reports and financial statements. Danne seconded. All were in favor and the motion passed.

There was a request from our accounting firm Jenkins Kemper to approve funds transfer request needed to allocate funds as budgeted. Zack moved to accepted the funds transfer request and Davis seconded. All were in favor and the motion passed.

The floor was turned over to Darius to present his executive director report.

Damien presented the academic report. He said staff is having attendance meetings weekly to prioritize having scholars in school. SPED students are absent more than general ed students and staff are working on intervention plans for absenteeism. He said staff is also working on support and intervention for scholars who are furthest behind.

Michael said that staff has been making phone calls to our chronically absent scholars' parents. He also reported that the first Saturday school was a success.

Ajay asked about academic data for Tulsa. She would like to see how our academic data compares to Tulsa. Ajay also asked if Tulsa is going to implement similar strategies that OKC is establishing. Damien said that we are trying to have alignment in academics.

Danne asked why students are chronically absent and Michael said that transportation was the main reason and the other major reason is that they haven't had to be in school because of COVID, either they are sick or are in quarantine.

Ashley gave the KIPP Forward report. KIPP Foundation has provided over \$45,000 in passthrough funding for programs that we wouldn't otherwise be able to provide for alumni. Damien discussed Winward Academy, a program that will help scholars excel on the ACT.

Darius report that the Chief of Staff and Chief Operating Officer positions are being posted soon and we are using a search firm that we used for the Chief Academic Officer position. The job descriptions have been written and will be posted next week. The executive committee will be kept up to date about the process and candidates should be selected and offered before July 1<sup>st</sup>.

Darius presented the board structure for KIPP Oklahoma and provided slides for visuals.

Michael and Tara reported about student recruitment and enrollment. The biggest need will be for 5<sup>th</sup> grade.

Gary presented the board chair report and noted that Libby resigned from the board. He said she was starting a new business and would be very busy and unable to attend meetings but was still very supportive of the school. Davis moved to accept her resignation and Zack second. All were in favor and the motion passed.

David moved to adjourn at 1:12pm and Tyler seconded. All were in favor and the motion passed.