



Special Board Meeting Minutes
Wednesday, September 21st 2022 | 11:30 - 12:30pm
OPSRC | 309 NW 13th Street, Ste 103 | Oklahoma City, OK 73013

Members of the public shall be allowed to submit requests to address the board of directors. To expedite requests to comment, the public may send those requests to the board at thall@kippokc.org at least 1 hour prior to the start of the meeting. The final determination as to whether an item will appear as a public comment will be at the discretion of the board chair. Comments will take place in the order they were received via email, will be limited to three (3) minutes and must be related to an agenda item or topic. Your comment can be heard when you are acknowledged by the Board Chairperson. Where several people wish to address the same subject, a spokesperson must be selected. The Board Chairperson may interrupt and terminate any comments that are not in accordance with any of these criteria. Board members may not respond directly to speakers' comments.

Board members present: Gary Jones, Davis Hudiburg, Danné Johnson, Rep. Ajay Pittman

Board members absent: Zack Skinner joined by phone.

Staff present: Darius Kirk, Tara Hall, Damien Myers

Guests present: Bill Hickman, Jason Mack

Gary called the meeting to order at 11:32am. Quorum was confirmed and there were not public comments.

Since Zack had limited time, the Finance Committee Report was moved up in the agenda so Zack could present. He said that the committee was with working with Dr. Carter to create additional finance documents such as a modified working budget and cash flow analysis. Zack also said the committee would be working with Dr. Carter and Bill Hickman to update the Fiscal Handbook. He also mentioned that we should continue to consider inflation as we begin work on the FY24 budget.

Zack called for a motion to approve the June and July Financial Statements and Report. Davis moved and Rep. Pittman seconded. All were in favor and the motion passed.

Zack also presented the 2022-23 Estimate of Needs. Davis moved to accept and Rep. Pittman seconded. All were in favor and the motion passed.

Zack also noted that Dr. Carter hadn't been added to the BancFirst signature card yet and that needed to be completed. Davis moved to accept Dr. Charlotte Carter being added to KIPP OKC's BancFirst signature card and Rep. Pittman seconded. All were in favor and the motion passed.

Gary then moved back to the consent agenda. Bill Hickman was asked to comment on the handbooks and reviewed highlights. He stated that ongoing work was being done to update the handbooks and they would be brought before the board for a vote when they were finalized. He also reviewed the standards of performance and conduct for teachers.

Rep. Pittman moved to approve the consent agenda, including the standards of performance and conduct for teachers that was added presented with the staff handbook and Danné seconded. All were in favor and the motion passed.

Darius gave the floor to Damien during the Executive Director report. Damien gave the Quarter 1 School Review for KIPP OKC. This report is a product of the review carried out by a review team composed of members from the KIPP Oklahoma regional team members on September 9, 2022. The report presents an evaluation of the school's performance against the KIPP Oklahoma School Walkthrough Rubric, Phase II of the Get Better Faster Scope & Sequence, and the KIPP Operational Intensive Checklist. It also recommends improvement strategies for the school to consider in consultation with its regional office and school community. The report's executive summary outlines key findings from the review and key improvement strategies that prioritize future directions for improvement. The School Leaders will meet with the Chief Academic Officer (CAO) to discuss the review findings and improvement strategies.

The meeting was running over the schedule time so the other items of the Executive Director report would be held for the next meeting.

Gary presented the Board Chair report and began with the Governance Committee. He reminded the board that we would be adding 2-4 new board members and recommended Tori Wallace be approved. Gary and Darius gave background about Tori, a KIPP parent. Davis moved to elect Tori to the board and Rep. Pittman seconded. All were in favor and the motion passed.

Gary then moved to the First Amended and Restated KIPP Bylaws of KIPP OKC, Multiple Occupancy Restroom Policy, Prohibition of Race and Sex Discrimination Policy and Whistleblower Policy. He asked Bill to review the changes to the bylaws and each policy.

Danné moved to accept the First Amended and Restated KIPP Bylaws of KIPP OKC and Rep. Pittman seconded. All were in favor and the motion passed.

It was noted that the Assign Board Member Seats with Set Terms of Service would be moved to the next board meeting.

Rep. Pittman moved to accept the Multiple Occupancy Restroom Policy and Davis seconded. All were in favor and the motion passed.

Davis moved to accept the Prohibition of Race and Sex Discrimination Policy and Rep. Pittman seconded. All were in favor and the motion passed.

Danné moved to accept the Whistleblower Policy and Davis seconded. All were in favor and the motion passed.

Gary gave a brief facility update and noted the upcoming school bond election.

Davis moved to adjourn the meeting and Rep. Pittman seconded. All were in favor and the meeting adjourned at 1:24pm.