



Board Meeting Minutes | Wednesday, April 27th 2022 | 11:30 p.m. – 1:00 p.m.

MEETING WAS HELD:

**MOVED TO OPSRC, 309 NW 13th Street, STE 103, Oklahoma City, OK 73103*

Board members present: Gary Jones, Davis Hudiburg, Tyler Tokarczyk, Danne Johnson, Ajay Pittman

Board members absent: David Odom, Zack Skinner

Staff present: Damien Meyers, Tara Hall, Eva Young, Michael Carter (virtually),

Guests present: Pam Dotson (virtually), John Kalafatas (virtually)

Gary called the meeting to order at 11:59am.

There were no public comments.

There is no need for executive session.

Gary presented the consent agenda. He noted that the 2022 Board Meeting Dates item can be removed because that was already approved. Davis moved to accept the consent agenda and Danne' seconded. All were in favor and motion approved. There were the items approved:

- Board Meeting Minutes (2/16/2022)
- PO General Fund 151-160 (Feb & March 2022)
- PO Gifts Fund 21-25 (Feb & March 2022)
- 2022-23 School Calendar
- Travel Requests (KIPP Regional Leader & School Leader Conference) Orlando, FL / April 18 – 22, 2022
- Employee Separations:
 - 1) Marquis Antwine, Part-Time Sub
- New Employees:
 - 1) Tiara Blair, Bus Driver & Part-Time Sub
 - 2) Chaunmon Banks, Part-Time Sub
 - 3) Corey Hunt, Part-Time Sub
 - 4) Micah Fleming, Part-Time Sub

Pam noted that she presented the audit report to the finance committee on April 26th 2022. She presented the audit report and opinion letter to the board of directors. There were no material weaknesses noted in the audit. Tyler moved to approved the audit and Davis seconded the motion. All were in favor and the motion passed.

Eva presented the financial reports. Jenkins & Kemper, our accounting firm, is preparing the April financial reports at the beginning of May and we will approve those at the next board meeting. She presented the January, February and March financial statements.

Ajay moved to approve the January, February and March financial statements and reports. Danne seconded the motion. All were in favor and the motion passed.

The temporary appropriations/estimate of needs was presented for approval. Tyler moved to approve and Davis seconded. All were in favor and the motion passed.

Eva noted there was no funds transfer request needed at this time.

Gary moved to the Executive Director report and asked John Kalafatas from KIPP Foundation to give a merger update. He said that semi-finalist interviews are underway for the Chief Operating Officer and Chief of Staff positions but he does not have an estimate for when those will be finalized.

Gary noted there was a good meeting between the chairs and vice chairs of KIPP OKC and KIPP Tulsa to review by-laws that had been reviewed by attorneys. He said Dr. Mark Davis, the KIPP Foundation Integration Manager, will be working further on this process.

Michael gave the elementary school report. He said that the elementary assistant school leader has been selected and has accepted the position.

Brittney Ellis will be the kindergarten grade level chair and Allisyn Burleigh will be the pre-kindergarten grade level chair. One current 4th grade teacher will also be moving to teach pre-kindergarten next year. We have a waiting list for pre-k right now and just a few seats left in kindergarten.

Michael and Eve reported that we are working on the playground currently and ensuring it is in compliance. Construction on the pre-k and kindergarten rooms should start soon.

There are 5 positions that need to be filled for KIPP OKC at this time. Jobs have been posted and interviews will begin next week. There is also a Family and Community Resource Liaison position posted and interviews will begin soon. Our goal is to be fully staffed by the end of May.

Gary and Davis gave a board chair report and a facilities update. We are continuing to review current and future needs and costs for the coming school year and plans to accommodate our growth as we grow to a preK to 8th school.

Tara briefly mentioned that May 17th KIPPstory Lesson event at the Tower Theatre. This will be a chance for our scholars to show their talents on the stage and invite our friends. This will be our first in-person event since the COVID pandemic began in 2020.

The meeting was adjourned at 1:13pm.