



Monthly Board Meeting Minutes | Wednesday, June 29th 2022 | 11:30 p.m. – 1:30 p.m.

MEETING WAS BE HELD:

KIPP OKC College Prep
8400 N. Robinson Ave, Room D109
Oklahoma City, OK 73114

Board members present: Gary Jones, Davis Hudiburg, Tyler Tokarczyk, Zack Skinner, Ajay Pittman

Board members absent: Danne Johnson

Staff present: Darius Kirk, Michael Carter, Dr. Charlotte Carter, Tara Hall

Public comment guest: Tori Robinson, KIPP parent

Gary called the meeting to order at 11:37am

One guest signed up to give public comment, KIPP parent Tori Robinson. She spoke to the board about just wanting to be more involved in the school and wanted to attend board meetings to understand how the process works. The board members thanked her for coming.

Gary presented the consent agenda. Darius asked to pull the E&D Group contract as it was being negotiated by the staff. It was also requested to pull Wilson, Dotson & Associates from the agenda as it was listed incorrectly.

Tyler moved to approve and Davis seconded. All were in favor and the motion passed.

Zack presented the finance committee report and walked the other members through the report from Jenkins. Davis moved to approve the April and May financial statements and Tyler seconded. All were in favor and the motion passed.

Zack presented the FY23 budget process and explained the support from KIPP Foundation and LevelField. There was discussion around enrollment numbers and fundraising. Davis noted that we need to revisit the 5-year projection and the work LevelField did to ensure we are sustainable. Gary agreed that there was continued work that needed to be done to improve the financial projections and budget.

Davis moved to approved the budget and Tyler seconded. All were in favor and the motion passed.

Zack presented the funds transfer request. Davis moved to approve the funds transfer request and Ajay seconded. All were in favor and motion passed.

Zack presented the proposed financial roles. Davis moved to accept as presented and Zack seconded. All were in favor and the motion passed.

Darius presented the Executive Director report and turned it over to Jack Polanski from Akin Gump to explain the MOU and Contract Services Agreement. KIPP Oklahoma's purpose is to carryout the charitable purposes and other activities to improving students day to day well-being and improving budget processes.

Zack moved to accept the MOU and Ajay seconded. All were in favor and the motion passed.

Zack moved to accept the contract services agreement and Tyler seconded. All were in favor and the motion passed.

Jack also reviewed the bylaws for KIPP Oklahoma.

Darius turned it over to Michael to update about staff recruitment. Michael noted that we were almost fully staffed.

Michael gave an update about OSTP testing and said the results are just preliminary right now but should be final around September. He also gave an updated about the summer school program.

Gary noted that this would be Tyler's last meeting as his term was over. He thanked Tyler and Inasmuch for their support. Tyler shared a few words about his time on the board and how he would remain supportive of the KIPP mission. Zack moved to accept Tyler's resignation and Ajay seconded. All were in favor and the motion passed.

Gary noted that board officer elections needed to take place. Ajay moved to extend the term of the current officers, Gary as chair, Davis as Vice Chair and Zack as Treasurer. Davis seconded the motion. All were in favor and the motion passed.

Zack presented the need to hire a new auditor now that Wilson, Dotson and Associates were no longer offering audit services. Davis moved to accept Zack's recommendation and Ajay seconded. All were in favor and the motion passed for the new auditor.

The meeting was adjourned at 1:15pm.