

# KIPP: TULSA

## PUBLIC CHARTER SCHOOLS

Special Board Meeting Minutes  
Tuesday, April 25th 2023 | 12-1pm  
KIPP Tulsa University Prep High School | 541 S. 43rd W Ave, Tulsa, OK 74127

Board members present: Jacob Odom, Raj Basu, Brett Krieg, Dr. Dewayne Dickens  
Board members absent: Bianca DeMedeiros, Lewana Harris, Melvin Gilliam  
Staff present: Dr. Darius Kirk, Damien Myers, Tara Hall, Donterrio Marzett, Mayra Burke, Keet Finley, Dr. Charlotte Carter (virtual)  
Guests present: Bill Hickman (virtual)

Jacob called the meeting to order at 12:20pm.

There were no public comments.

Jacob presented the consent agenda and it contained the follow items:

- Approval of General Fund & Gifts Fund Purchase Orders:
  - Gen Fund March 185-188
  - Gifts Fund March 55-58
- Approval of New Hires:
  - Shayla Dobbins, Substitute Teacher
- Updated 2023-24 School Calendar with Spring Break adjustment
- KTCP partnership with Central JH football team for 2023-24

Raj moved to accept the consent agenda and Dr. Dickens seconded. All were in favor and the motion passed.

Jacob presented the March 2023 financial statements and walked the board through them. He moved that they be accepted and Raj seconded. All were in favor and the motion passed.

Jacob also walked the board through the other documents listed for approval on the Finance Committee report and these included:

- Approval of TRS Purchase Order
- Approval of IRS Tax Form 990 as prepared by Jenkins Kemper CPA
- Approval of Temporary Appropriations
- Approval of Activity Fund Transfer

Jacob moved that we approve these 4 items and Raj seconded the motion. All were in favor and the motion passed.

Lewana was absent but Ray'Chel gave a brief update that our gross raised from KIPPStar was approximately \$42,000. She also said that the website for the Golf Tournament was ready. It was discussed that next year our events will be the annual Pitch Event and the Golf Tournament.

Bianca was absent but Jacob and Dr. Kirk discussed board expansion and recruitment. Raj suggested that a meeting be set to discuss this with Jacob, Dr. Kirk and Ray'Chel. Jacob said that we needed to discuss officer nominations that would be effective July 1, 2023. Raj nominated Jacob for Chair and Jacob accepted. Brett seconded the nomination and all were in favor. Jacob will be the board chair effective July 1st 2023. Raj nominated Dr. Dickens for Vice Chair and Dr. Dickens accepted. Brett seconded the nomination and all were in favor. Dr. Dickens will be the Vice Chair effective July 1st 2023. Jacob nominated Raj as Secretary and Raj accepted. Dr. Dickens seconded the nomination and all were in favor. Raj will be the Secretary effective July 1st 2023. Raj nominated Brett as Treasurer. Brett said that he needed time to consider accepting the nomination. The Treasurer will be decided at the next board meeting.

Jacob moved to adjourn the meeting at 1:08pm and Brett seconded the motion. All were in favor and the motion passed.