

ANNUAL ASBESTOS NOTIFICATIONS

Essential Information *What, who, when, how?*

All Tulsa Public School buildings have been inspected for asbestos-containing materials in accordance with E.P.A. mandates on or before October 12, 1989, by licensed and accredited inspectors. **The E.P.A. requires that we notify the school's occupants and their families of this annually and where to go for additional information.**

We must post a copy of the Asbestos notification in English and in Spanish in the main office, and share this information with the school's occupants and their families in the schools newsletter, bulletin, flyer, webpage or other handout.

A copy of this notification AND the Asbestos checklist must be sent to Jason Coan at the Facilities office by October 1st of each year. Your school's asbestos documentation submission can be sent as a hard copy via interoffice mail to the Facilities office or an electronic copy via email (coanjia@tulsaschools.org) or (new this year) by the Asbestos Documentation Submission form link and QR code to the right.

This information, a sample of the document submission, and the new submission form can also be found on [InsidETPS/Facilities/Maintenance](#).

You can view your completion status on our new [Tulsa Public Schools Asbestos Dashboard](#).

Key Links to Additional Information

[Annual Asbestos
Documentation 23-24](#)



[Asbestos Document
Submission](#)



Requirements

- Post the English and Spanish documents in the main office
- Complete the checklist and send back to Jason Coan by **Oct 1, 2023** along with
- A copy of the bulletin, flyer, newsletter, agenda of PTA meeting where this information was shared with the schools community

Flexibilities

- You can delegate, share and monitor this task to completion
- You can share the information by bulletin, flyer, newsletter, PTA meeting, webpage (be sure and send a copy of the document to Jason Coan when you complete the checklist)

Prohibitions

- Must be followed as outlined by the E.P.A.