

# KIPP: TULSA

## PUBLIC CHARTER SCHOOLS

**Board Meeting Minutes**  
**Tuesday, June 27th 2023 | 9:00am-9:20am**  
**Board Retreat from 9:30am - 3:30pm**  
**Leadership Tulsa**  
**1151 S. Elgin Avenue, Tulsa, OK 74120**

Board Members Present: Bianca Demedeiros, Jacob Odom, Raj Basu, Brett Kriegg, Dr. Dewayne Dickens,

Staff Present: Dr. Darius Kirk, Tara Hall, Dr. Charlotte Carter, Ray'Chel Wilson, Donterrio Marzett, Mayra Burke

Guests Present: Bill Hickman, John Kalafatas

Bianca called the meeting to order at 9:00am.

There were no public comments.

Bianca presented the consent agenda. Asked if there were any questions. Jacob moved to approve the consent agenda and Raj seconded. All were in favor and the motion passed.

The consent agenda items approved were:

- Approval of Gifts Fund Purchase Orders
  - May 5
  - June 6-8
- Approval of General Fund Purchase Orders
  - May 191-195
  - June 196-199
- Approval of Activity Fund Purchase Orders
  - May 63-73
  - June 74-76
- Approval of Financial Roles
  - Board Clerk, Raj Basu
  - Minutes Clerk, Tara Hall
  - Encumbrance Clerk, Mayra Burke
  - Activity Fund Custodian, Mayra Burke
  - Treasurer, Jack H. Jenkins
  - Data Entry Manager, Jeff Jenkins
  - Payroll Clerk, OCAS Employee
  - Federal Programs Mgr, Tom Deighan

- Approval of shared employment agreements/contracts:
  - Dr. Darius Kirk, Executive Director
  - Dr. Charlotte Carter, Chief Operations Agreement
  - Tara Hall, Chief of Staff
  - Melissa Olgine, Director of Teaching and Learning
  - Andrea Walker, Director of Student Support Services
  - MaDonna Arnold, Director of STEM
  - Daniel Hall, Data Director
  - Brock Bredy, Systems Analyst
- Approval of Vendor Contracts
  - Bledsoe, Hewett, Gullekson, PLLLP
  - Tulsa Public Schools
  - Cox Business
  - Funds for Learning
  - Dean's List
  - Tulsa Public Schools
  - Mango Strategies LLC
  - DS Bus Lines
  - Municipal Accounting Systems, Inc.
  - Oklahoma Consulting and Accounting Services LLC
  - Alliant Insurance
  - Liberty Mutual
  - Individual and Family Services
  - Therapy Works
  - Wired! Technology Partners
  - School Mint
  - EMS LINQ
  - Teach for America
  - PinPoint Personnel
  - Deighan Educational LLC
  - Hickman Law Group

Bianca moved to board committee reports: Jacob presented the financials for April and May. He noted that we will have reserves when we close out June financials. He also said that the budget is currently in progress and is waiting on additional information for revenue projections. Jacob also noted that the board already approved temporary appropriations which will allow us to have expenditures in July.

The FY24 budget was removed from the agenda and tabled until the next board meeting. No reporting deadlines are impacted by this delay.

Jacob moved to approve April and May financials. Raj seconded and all were in favor. The motion passed.

Raj nominated Brett for Board Treasurer, also known as the Finance Director. Raj moved to approve Brett as our new Treasurer/Finance Director and Dr. Dickens seconded. All were in favor and the motion passed.

Bill presented the Save Women's Sports policy that is required by state law. Brett moved and Raj seconded. All were in favor and the motion passed.

Hiring decisions for staff are made by the Executive Director but will be listed on the agenda as to inform the board of all newly hired employees. The new employees are:

- JoJo Mill-Graves, KIPP Forward Seminar Instructor
- Annie Bertson, 8th Grade Science Teacher
- Beverly Vick, 7th Grade ELA Teacher
- Devin Veney, 8th Grade Social Studies Teacher
- Jordan Way, KTUP English II
- Mar'Tessa Willis, KTUP English I
- Roylee Brown, Instructional Assistant
- Teresha Ozovehe, Instructional Assistant
- Timothy Bedwell, KTUP English III/AP Language
- Trevor Allee, KTUP Spanish Teacher
- William Moore III, Special Education Teacher
- Zachary Wallentine, High School Geometry Teacher

Brett moved to adjourn and Raj seconded. All were in favor and the motion passed. Meeting was adjourned at 9:19am.