



Board Meeting Minutes  
Thursday, May 11th 2023 | 11:30am-1:00pm  
KIPP OKC College Prep  
8400 N. Robinson Avenue, Oklahoma City, OK 73114

Board members present: Gary, Davis, Danne, Ajay, Tori and Zack.

Board members absent: None

Staff present: Tara Hall, Darius Kirk, Damien Myers, Melissa Olgine, Charlotte Carter, Allysa Ware

Guests present: Myron Mayberry, Jason Mack, Eldridge Gilbert, Jay Jenkins (virtually), Bill Hickman (via phone)

Gary called the meeting to order at 11:39am.

There were no public comments.

Gary presented the consent agenda but asked to pull the approval of Kristen Takara and the bylaws from the consent agenda. Danne moved to approve the consent agenda with the exception of the pulled items and Ajay seconded. All were in favor and the motion passed.

Gary then asked about the hiring of Kristen Takara and why this position was needed. Dr. Carter explained that the position would be grant funded and focus on student recruitment and finance since that was an area of need for KIPP OKC. Gary stated that he didn't think this position was needed and said he would not approve. Ajay moved to table the approval of this position and Danne seconded. All were in favor and the motion passed.

Gary stated that he didn't want to approve the 2nd amended bylaws. Davis presented the bylaws and said that the governance committee had reviewed them in partnership with Bill Hickman and they were ready to approve. Gary moved to table them until the next meeting and Ajay seconded. All were in favor and the motion passed.

The consent agenda items that were approved were:

- Approval of Gifts Fund Purchase Orders
  - March 34-38
  - April 39
- Approval of General Fund Purchase Orders
  - March 220-232
  - April 233-239
- Approval of Activity Fund Purchase Orders
  - March 5
  - April 6-10
- Approval of employment agreements & new hires
  - Martha Kilpatrick, Teacher Assistant (2022-23)
  - Ja'nea Williams, PreK Teacher (2023-24)
  - Ciara Cornelius, 7th Grade Math Teacher (2023-24)

- Kaneta Lee, 5th Grade Reading Teacher (2023-24)
- Shermaine Hunt, Kindergarten Teacher (2023-24)
- Tiffany Fleming, 1st Grade Teacher (2023-24)
- Elizabeth Brito, Spanish Teacher (2023-24)
- D’Juania Smith, 6th Grade Reading (2023-24)
- Approval of employment separations:
  - Sarae Miller, Teacher Assistant
  - Teisha Harvey, Bus Driver
  - Nathaniel Crawford, 6<sup>th</sup> Grade Science Teacher
- Approval of Updated 2022-23 School Calendar with Spring Break Revision
- Approval of Board Policies
  - Governance Policy of Board of Directors
  - Policy Guide 1020 Roles and Responsibilities
  - General Duties of Board of Directors
- Approval of Vendor Contracts
  - Oklahoma Consulting and Accounting Services, LLC (OCAS)
  - Hickman Law Group

Gary then moved to the finance committee report and Zack gave the report. Zack presented the following items that were in the board packet: IRS Form 990, Temporary Appropriations FY24, Approval of Form 307 Supplemental Appropriations General Fund FY23, FY24 Budget Update. Zack said that the budget was in progress and that the committee had been meeting to work on it for a June approval.

Zack moved to approve the IRS form 990 and Danne seconded. All were in favor and the motion passed.

Zack moved to approve the temporary appropriations FY24 and Danne seconded. All were in favor and the motion passed.

Zack moved to approve the Form 307 supplemental appropriations general fund FY23 and Danne seconded. All were in favor and the motion passed.

Gary then gave the floor to Darius for the executive director report. He asked Damien to introduce his coach Eldridge Gilbert and then introduced Melissa Olgine who moved into the Director of Teaching and Learning position. Melissa gave an academic update and reviewed the OSDE Report Card. Danne stated that she would like to see data of student growth who stay with us from 5th - 8th grade. Ajay stated she would like to know more about gaps created by COVID learning loss.

Gary said they needed to have an executive session. Davis moved to enter the executive session and Ajay seconded. All were in favor and the motion passed.

Davis moved to adjourn the executive session and Danne seconded. Gary read the executive session minute and said no action was taken during the executive session.

Zack moved to adjourn the meeting and Davis seconded. The meeting was adjourned.