

**KIPP Tulsa Public Charter Schools**  
**Board Meeting Minutes**  
**Tuesday, January 30th, 2024 | 12:00 – 1:00pm**  
**KIPP High School | 541 S 43rd W Ave, Tulsa, OK 74127**

**Board members:**

Brett Krieg, Jacob Odom, Dr. Dewayne Dickens, Dr. Raj Basu

Board members absent: Melvin Gilliam, Bianca DeMedeiros, Michael Epps

*Quorum present?* Yes

*Others Present:*

Donterrio Marzett – Interim Executive Director

Mayra Burke – Finance Specialist

Melissa Olgine-Stotler – Director of Teaching and Learning

William Hickman – Contractor

Elizabeth Brown-Hill – Consultant

Dr. Darnell Blackmon – Guest and prospective board member

**Proceedings:**

-The meeting was called to order by Board Chair Jacob at 12:05 pm. There were no public comments.

-Mission moment with Mellissa Olgine-Stotler:

A presentation highlighting the greatness and growth of KIPP students with data to support the hard work that the personnel at the district do every day. KIPP believes in the importance of balancing the hard work of students with celebration and joy. At KIPP, “All kids can learn.” Jacob appreciates the mission moments.

-Consent Agenda:

Jacob comments on the December Board Minutes, requesting an amendment to the November Minutes to reflect Bianca’s absence. Jacob, no more comments.

Jacob moved to approve the consent agenda that includes:

- November and December Purchase Orders for the General, Building, and Activity funds.
- New teachers: Brianna Cannady, James Smith, Felicity Bullock.
- Substitute Teachers: Chasity Chisolm, Dr. Lynette Bell, Anya Schneider
- Amendment to the Maternity Leave policy
- Activity Fund Fundraiser – Homecoming t-shirt sale

Jacob motioned to approve the consent agenda, Raj second, all board members voted in favor.

-Action Agenda:

Bill Hickman presented the *Library and Media Resources Selection and Use Policy* and explained the purpose and compliance of the policy with the Department of Education; this policy relates to non-instructional materials. How the policy outlines the process for review of materials upon receiving a request from concerned parties. As a public school, anyone can submit a complaint. This policy merges the 1<sup>st</sup> Amendment rights and school law.

Dr. Dickens asked for clarification on the policy section, stating that the school leader must relay complaints “immediately.” After a discussion, the board decided to amend the policy to use the phrase “as soon as possible” to replace the word “immediately.” Jacob moved to approve the amended policy. Jacob motioned to approve the consent agenda, Raj second, all board members voted in favor.

-Board Committee Reports:

- Finance Committee:

Brett and Jacob discussed items from the Finance Committee - Jacob moved to approve, and Brett

seconded. It was stated that the finance committee is considering a more conservative approach to the

Gift Funds investments. Dr. Dickens asked for clarification on the cover letter the accounting firm provides

with the finance reports. Jacob, as an accountant, explained that the school district reports on a cash basis and not on an accrual basis.

-Executive Director Reports:

- Compliance Update:  
Mr. Marzett reports that the district is on track to meet compliance requirements.
- Enrollment Update:  
Mr. Marzett reports on student retention: KTUP retention is projected at 76%, and KTCP is at 62%. It also reports on the Smart Choice new enrollment results and where KIPP stands based on prospective students choosing 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> choice. He also reports on the recruitment efforts. The Board members ask what approaches the district takes to reach enrollment goals. Jacob indicates that the district must use additional funds, if necessary, on recruitment since the enrollment numbers are crucial to achieving an operating budget for the next school year.
- Academic Update:  
Ms. Olgine provided the academic update and informed the board that KTCP had been selected for NAEP testing. Fall data indicates that KTCP presents a more significant growth for students coming below proficiency and smaller growth for higher achieving students; the school has started intervention for those students.  
She also presented data on the KTUP progress of students in relation to the growth goals.
- 24-25 Teacher Salaries:  
Mr. Marzett presented the potential staff vacancies based on the intent to return data that indicates a 15% planned attrition. The district is working with other districts on recruiting strategies.

· Meeting adjourned at 1:35 p.m.

· Minutes submitted by Finance Specialist Mayra Burke